

**VILLAGE OF ST. JACOB  
213 N. DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES**

**REGULAR MEETING  
AGENDA #13-22  
THURSDAY, October 17, 7:30 PM**

- I. CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**  
**DETERMINATION IF QUORUM IS PRESENT**
  
- II. APPROVAL OF MINUTES AND AGENDA:**
  - A. Approval of Minutes #13-21 for October 3, 2013
  - B. Approval of Agenda #13-22 for October 17, 2013
  
- III. COMMUNICATIONS:**
  
- IV. OPEN TO THE PUBLIC:**

Anyone wishing to address the President and Village Board on any subject may do so at this time. Please come forward and give your name. Time Limit: 4 minutes.

- V. COMMITTEES:**
  - A. COMMUNITY DEVELOPMENT/HEALTH--George Gavlick (CHAIR), Christopher Tolbert, Jeni Zahn
    - Updates on Christmas in the Village December 6. Discussion.
  - B. WATER AND SEWER--Bobby Ross (CHAIR), Jeni Zahn, Christopher Tolbert
    - Report of Tim Biggins as to cost of the sensor valve for water tower to detect decrease in water pressure. Discussion and final action.
    - Replacement/repair of water tower. Discussion.
    - Update on new aeration system. Discussion and final action.
    - Replacement of air pump at sewer plant. Discussion and final action.
  - C. POLICE--Pattie Beil (CHAIR), Matthew Muzzey, Bobby Ross
    - Approval to hire part-time Police Officer. Discussion and final action.
  - D. ORDINANCE AND FINANCE--Jeni Zahn (CHAIR), Matthew Muzzey, George Gavlick
    - Proposed Ordinance for authorizing golf carts. Discussion and final action.
    - Update on Outsourcing Payroll. Discussion and final action.
    - Forensic Audit. Discussion and final action.
    - Computers were updated. Discussion and final action.
    - Back-up Service, Mozy or Carbonite instead of Safe Space. Discussion and final action.
    - Employee yearly raises. Discussion and final action.
    - Renewal of CD. Discussion and final action.
    - Illinois Funds accounts. Discussion and final action.
  - E. PUBLIC GROUNDS & BUILDINGS--Christopher Tolbert (CHAIR), George Gavlick, Bobby Ross
    - Fire Alarm Control Panel needs replacement. Received Quote from Midwest Electronic Systems. Other bids received. Discussion and final action.
    - Update on microphones for meeting room. Discussion and final action.
    - Mill Pond Park Pavilion. Discussion and final action.

- F. STREETS AND LANES/MOTOR FUEL TAX--Matthew Muzzey (CHAIR), Pattie Beil, Christopher Tolbert
- Update on street sign grant update. Discussion and final action.
  - Status of Napoleon & 6<sup>th</sup> Street ground work. Discussion and final action.
  - Update on oil and chipping. Discussion and final action.
  - Replacement of street name signs. Discussion and final action.

**VI. REPORTS:**

- A. Public Works Superintendent Report  
B. Engineer's report  
C. Village Attorney  
D. FOIA-update  
E. Homecoming
- 2014 Homecoming committee. Discussion and final action.
  - Homecoming Ordinance increasing committee members from 5 to 9. Discussion and final action.
- F. Planning Commission
- Amend ordinances regarding Plan Commission. Discussion and final action.
- G. Zoning Board

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

- A. Claims      Grand Total    \$ \_\_\_\_\_
1. Approval and payment of bills

**X. OPEN TO THE PUBLIC:**

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**XI. CLOSED SESSION:**

- A. Closed Session for the purpose of discussion the appointment, employment, compensation, discipline, performance or dismissal of specific employees. (5 ILCS 120/2(c) 1).

**XII. OPEN SESSION:**

- A. Discussion/Action on matters discussed in closed session, including the appointment, employment, compensation, discipline, performance or dismissal of specific employees.

**XIII. DATE OF NEXT MEETING—November 7, 2013**

**CALL FOR ADJOURNMENT**

Posted: 4:20 am/pm October 15, 2013

By Richard L. Schiefer