

**VILLAGE OF ST. JACOB
213 N DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES
THURSDAY, FEBRUARY 6, 2014
REGULAR MEETING MINUTES #14-03**

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present: Mayor Richard Schiefer
Kathy Becker, Village Clerk
Trustee Bobby Ross
Trustee George Gavlick
Trustee Chris Tolbert
Trustee Pattie Beil
Tim Biggins
Officer Jeff Souders
Attorney Andrew Carruthers
Treasurer Stephanie Rehg
Engineer Charlie Juneau

Absent Jeni Zahn

Quorum present.

Meeting called to order at 7:34 pm.

I. APPROVAL OF MINUTES AND AGENDA:

- A. Trustee Ross moved to approve the minute's #14-02 for January 16, 2014. Trustee Beil seconds the motion. Roll call vote, all in favor, motion carried.
- B. Trustee Ross moved to approve the agenda #14-03 for February 6, 2014. Trustee Beil seconds the motion. Roll call vote, all in favor, motion carried.

II. COMMUNICATIONS:

- A. Richard Schmidt's request for the Village's assistance with the annual Jakey in June BBQ was approved.

III. OPEN TO PUBLIC: Todd and Ashley Capp of 10792 Lake Rd addressed the board regarding the annexation of their property into the Village of St. Jacob. Todd stated that if he has to be annexed in, he wants to be zoned agriculture instead of residential. Attorney Carruthers said he would investigate the matter further and contact Mr. Capp.

IV. COMMITTEES:

A. COMMUNITY DEVELOPMENT/HEALTH:

- 1. Trustee Gavlick reminded everyone of the February 28th meeting at 2pm, with Cathy Contarino of IMPACT, regarding the free evaluation of the necessary ADA requirements to be addressed at this time.
- 2. Discussion ensued for the Easter Egg Hunt. Trustee Gavlick made a motion to approve the Easter Egg Hunt, April 13, 2014 at 1:00 pm. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
- 3. Nothing new to report.

B. WATER AND SEWER:

- 1. Trustee Ross stated that there is nothing new on water tower.
- 2. Trustee Ross stated that the new air pump has been fixed and is up and running.

3. Discussion on the required operation and maintenance schedule, as outlined in the letter received from Bud Bridgewater on January 29, 2014, was tabled to next meeting.

C. POLICE:

1. Trustee Beil stated she would have a committee meeting in regards to the cameras for the shed.
2. Captain Souders reported the 1/2 load of salt that was missing was used properly and was just a missed communication. He also reported that our police are working with other police departments that have a possible lead on the cars that were broken into on Jessica Dr. on 12/22/13. He will report on progress as received.

D. ORDINANCE AND FINANCE:

1. Kenneth Loy & Company was in last week to start the Forensic Audit.
2. Attorney Carruthers drafted a treasurer's report and gave it to Treasurer Stephanie Rehg. She will have a report at the next meeting.
3. Discussion was held for sponsorship of the St Jacob Township Baseball/Softball Association. Trustee Ross made a motion to approve \$150.00 for the sponsorship. Trustee Beil seconds. Roll call vote, 4 ayes and Trustee Tolbert was nay.
4. Discussion ensued in regards to an unemployment notice. No objections were made.
5. Rob Wielt/Affordable Gas was tabled to for another meeting.
6. Mayor Schiefer presented an" Application to Purchase" regarding the State of Illinois Surplus Property. No action taken.
7. Discussion held on purchasing 2014 IML handbooks. Trustee Beil made a motion to purchase 3 new 2014 IML handbooks. Trustee Tolbert second. Roll call vote, all in favor, motion passed.

E. PUBLIC GROUNDS & BUILDINGS:

1. Trustee Tolbert to draft policy for the rules at the Mill Pond Pavilion.

F. STREETS AND LANES/MOTOR FUEL TAX:

1. The County requested a more detailed report regarding the condition of each street sign to be replaced. The city workers have complied and sent a report back to the county.
2. Nothing to report in regards to 6th and Napoleon.
3. Tim Biggins reported that all street signs on Douglas that need to be replaced have been ordered.

VI. REPORTS:

- A. Public Works Superintendent Report-Tim reported salt is scarce and future applications will be applied where most needed, such as intersections and Douglas Street.
- B. Engineer's report-The Public Hearing was held and Charles Juneau will provide a report. He will also prepare a preliminary application for the water tower project.
- C. Village Attorney-Andy reported that the information needed for the treasurer's report was difficult to obtain from the system now in use. He suggested the office consider implementing another bookkeeping application, sometime in the future, such as Quick Books.
- D. FOIA request-Nothing to report.
- E. Homecoming-Nothing to report.
- F. Planning commission-Nothing to report.
- G. Zoning Board- Nothing to report.

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

- A. The purchase of an original St. Jacob Coal stock certificate from 1888 for \$25.00 was offered to the village Trustee Ross suggested the village offer \$5.00.
- B. Trustee Gavlick suggested moving future board meetings to the Activity Center due to it having more room, better heating and the availability of the speaker system.

VII. CLAIMS: \$17,589.27

- A. Trustee Beil made a motion to approve the claims in the amount of \$17,589.27. Trustee Ross seconds the motion. Roll call vote, all in favor, motion carried.

VIII. OPEN TO PUBLIC

- A. Marlin Fohne stated that SIUE has classes for the Quicken program.

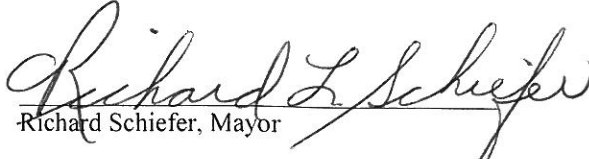
IX. ADJOURNMENT:

- A. Trustee Ross made motion to adjourn. Trustee Tolbert seconds. Roll call vote, all in favor, motion passed.

Meeting was adjourned at 9:05pm

The next meeting will be February 20, 2014 at 7:30 pm


Kathy Becker, Village Clerk


Richard Schiefer, Mayor