

**VILLAGE OF ST. JACOB**  
**The Activity Center**  
**108 N. Douglas**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**THURSDAY, APRIL 3, 2014**  
**REGULAR MEETING MINUTES #14-07**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee George Gavlick
	Village Clerk Kathy Becker	Trustee Guideon Richeson
	Superintendent Tim Biggins	Trustee Pattie Beil
	Treasurer Stephanie Rehg	Trustee Jeni Zahn
	Attorney Andy Carruthers	Trustee Bobby Ross
		Trustee Chris Tolbert

Quorum present.

Meeting called to order at 7:30 pm.

**I. APPROVAL OF MINUTES AND AGENDA:**

- A. Trustee Ross moved to approve the minute's #14-06 for March 20, 2014. Trustee Richeson seconds the motion. Roll call vote, all in favor, motion carried.
- B. Trustee Zahn moved to approve the agenda #14-07 for April 3, 2014. Trustee Ross seconds the motion.
- C. Roll call vote, all in favor, motion carried.

**II. Homecoming report:** Mayor Schiefer appointed Jim Zahn to the homecoming committee to replace Bob Evans.

**III. COMMUNICATIONS:** Melvin Frey addressed the board in regards to the sewer backup in his basement. Mr. Frey said he wanted the Village to be responsible for the fees that were acquired to clean his basement. Village attorney Andrew Carruthers said the claim had been submitted to the Village's insurance and was denied. Mr. Frey stated he had not filed with his home-owner's insurance when the question was asked by Attorney Carruthers.

**IV. OPEN TO PUBLIC:**

**IV. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Gavlick stated that the meeting with Cathy Contarino with IMPACT has been rescheduled for April 28, 2014 at 3pm at the village hall.
2. Nothing new to report.
3. Discussion ensued to approve an agreement with Moran Economic Development for assistance in designating the Village of St. Jacob as a partner in a new Southwestern Illinois Enterprise Zone. Trustee Gavlick made a motion to approve joining the new Enterprise Zone for a fee of \$2500.00 for a period of 15yrs. Trustee Zahn second the motion. Roll call vote, all in favor, motion passed.

**B. WATER AND SEWER:**

1. Trustee Ross stated that there is nothing new on water tower.
2. Trustee Ross stated that he has been in contact with Bud Bridgewater as to the Sewer Plant Maintenance Schedule. Superintendent Biggins will get in contact with John with ADS.

**C. POLICE:**

1. Trustee Beil stated she is waiting on 1 more estimate regarding the installation of cameras at the water treatment plant. Trustee Beil will schedule a committee meeting when all estimates are in.
2. Captain Souders reported that the Police department was able to purchase a new computer for under \$600.00 which was \$300.00 under the approved amount for \$900.00.

3. Captain Souders stated we need to approve a resolution to re-new a 2002 ILEAS/ Law Enforcement Mutual Aid Agreement. Trustee Ross made a motion to approve Resolution 14-01. Trustee Beil seconds. Roll call vote, all in favor, motion passed.

**D. ORDINANCE AND FINANCE:**

1. Trustee Zahn stated that the status of the Forensic Audit should be mid to late April for a report.
2. Employee handbook tabled to next meeting. Trustee Zahn will have another committee meeting on April 7, 2014 at 6:30 pm.
3. Discussion ensued in regards to property leased from the Rogier family. Attorney Carruthers stated that he will send a letter to the Rogier family stating their leased property is no longer needed and the village would like to terminate the lease. Trustee Gavlick made a motion to approve the termination. Trustee Zahn seconds. Roll call vote, all in favor motion passed.
4. Tabled to next meeting.
5. Clerk Kathy reminded everyone that the Statement of Economic Interest is due by May 1, 2014.
6. Discussion ensued as to the Triad Middle School Fall Sports Pocket Schedule. Trustee Ross made a motion to deny the approval. Trustee Beil second. Roll call vote, 5 ayes and 1 nay by Trustee Tolbert, motion passed.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Tolbert reported that the policy for the Pavilion at the Mill Pond will read about the same as the park and added that if large groups need it to be reserved, they can contact the village. He will contact Zobrist Signs to create an appropriate sign to purchase.
2. Ad to be posted in Times Tribune on April 10, 2014 in regards to summer help.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. No updates on street sign grants. Trustee Richeson to contact Madison County.
2. Nothing to report in regards to 6<sup>th</sup> and Napoleon. Trustee Richeson will contact Madge to get the status of an estimated date for work to be scheduled for completion.
3. Discussion on old tractor being put up for bid.
4. Trustee Richeson to have a committee meeting regarding the purchase of a new tractor.
5. Trustee Richeson and Tim Biggins are working on the MFT Program.

**V. REPORTS:**

- A. Public Works Superintendent Report-
- B. Engineer's report-Nothing to report.
- C. Village Attorney-Treasurer's report was filed with the county. He also stated that we will need to get started on the Appropriations for the year.
- D. FOIA request-Nothing to report.
- E. Homecoming-
- F. Treasurer report-Treasurer Stephanie Rehg will have a financial report next month.
- G. Planning commission-Nothing to report.
- H. Zoning Board-There will be 2 public rezoning hearings held on April 7, 2014 at 6:00PM at the Activity Center.

**VI. OLD BUSINESS:**

**VII. NEW BUSINESS:**

**VIII. CLAIMS: \$25,192.30**

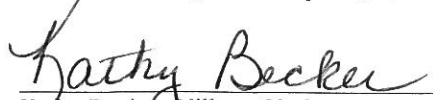
- A. Trustee Zahn made a motion to approve the claims in the amount of \$25,192.30. Trustee Ross seconds the motion. Roll call vote, all in favor, motion carried.


**IX. OPEN TO PUBLIC:**

**X. ADJOURNMENT:**

- A. Trustee Ross made motion to adjourn. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

Meeting was adjourned at 8:54 pm  
The next meeting will be April 3, 2014 at 7:30 pm

  
Kathy Becker, Village Clerk

  
Richard Schiefer, Mayor