

**THE ACTIVITY CENTER
108 N. Douglas
PRESIDENT AND BOARD OF TRUSTEES
THURSDAY, DECEMBER 15, 2016
REGULAR MEETING MINUTES #16-24**

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present	Mayor Richard Schiefer	Trustee Gideon Richeson
	Village Clerk Kathy Becker	Trustee Bobby Ross
	Attorney Andy Carruthers	Trustee Steve Howe
		Trustee Chris Tolbert
		Trustee George Gavlick

Absent: Trustee Pattie Beil

Quorum present.

Meeting called to order at 7:00 pm.

I. APPROVAL OF MINUTES AND AGENDA

1. Trustee Richeson made a motion to approve the minute's 16-23 for December 1, 2016. Trustee Howe seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve agenda 16-24 for December 15, 2016. Trustee Howe seconds. Roll call vote, all in favor, motion passed

II. COMMUNICATIONS:

1. Nothing to report

III. OPEN TO PUBLIC:

IV. HOMECOMING REPORT:

1. Mayor Schiefer reported that they had a meeting and voted Lauren Eilers as chairman of the homecoming. Mayor Schiefer appointed Wendy & Rich Rose to the committee. Trustee Ross made a motion to accept the appointment of Wendy & Rich Rose. Trustee Howe seconds. Roll call vote, all in favor, motion passed.

V. TREASURER REPORT:

1. Exhibit A shows that there is a year-to-date surplus in all funds but sewer. The total year-to-date surplus is \$139 thousand on revenues of \$800 thousand. Exhibit B shows minor surpluses and deficits for the month of November in most of the funds except in the Water Fund which has a \$14 thousand surplus. The Insurance fund had a deficit because of the only expense the fund incurs was paid in November. Year-to-date the fund still has a surplus. The total deficit across all funds was only \$5 thousand. The total of the Village's cash is Greater than \$845 thousand. Cash amounts for the MFT were clarified. All the revenue is from the State and is deposited into the Illinois Money Market account while the expenses have all been paid from the fund's account. This accounts for the negative cash balance. The Mayor, based on the advice of the Treasurer, decided to leave the levies in the Audit, Insurance, IMRF, and Social Security funds at the same level as in 2016 in order to avoid raising property taxes on the Village's citizens. Trustee Tolbert raised a question concerning the deficit in the Sewer Fund and what was charged to contractual services. The Village Clerk will research that account.

VI. COMMITTEES:

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Nothing to report.

B. WATER AND SEWER:

1. Trustee Tolbert reported that he talked with USCI for contracting them to do locates and they stated that our maps are not good and need to be updated. Bob Massa recommend we have someone update our Utility mappings.

2. Trustee Tolbert stated that Doug has been called back to the steel mill and he will be returning to work there on the 27th of December.
- C. POLICE:
1. Trustee Howe reported they made 5 traffic stops and a bicycle theft that was recovered.
- D. ORDINANCE AND FINANCE
1. Attorney Carruthers presented the tax levy ordinance 16-581. The board decided to leave the levies in the Audit, Insurance, IMRF, and Social Security funds at the same level as in 2016 and the other funds will have an overall 5% increase from last year, Trustee Gavlick made a motion to approve ordinance 16-581 tax levy. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
 2. Trustee Gavlick made a motion to amend the employee handbook section 3.1 changing the deductible to 50/50 split for insurance on dependents and amend the amount of sick days that can be accumulated indefinitely, up to 90 days instead of 180 days section 5.3. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.
- E. PUBLIC GROUNDS & BUILDINGS:
1. Trustee Ross had nothing to report. 2017 Sustainability Grant was tabled to the next meeting.
- F. STREETS AND LANES/MOTOR FUEL TAX:
1. Trustee Richeson made a motion to approve the 2017 MFT Maintenance Resolution appropriating \$96,000.00 to cover the maintenance program. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
 2. Trustee Richeson made a motion to change the board meeting times from 7:00pm to 6:30 pm. Trustee Gavlick seconds. Roll call vote, 2 ayes, Trustee Tolbert & Trustee Ross nays. Trustee Gavlick abstain. Tie vote, Mayor Schiefer voted nay. Motion denied.

IV. REPORTS:

- A. Public Works-Nothing to report
- B. Engineer Report-
- C. Village Attorney- Nothing to report.
- D. FOIA request-Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Building Inspector-Nothing to report

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

Trustee Tolbert stated he is having a committee meeting on Wednesday 12/21/16 @ 6:00pm to review applications.

IX. CLAIMS:

- A. Trustee Ross made a motion to approve the claims in the amount of \$28,903.63. Trustee Howe seconds. Roll call vote, all in favor, motion passed.

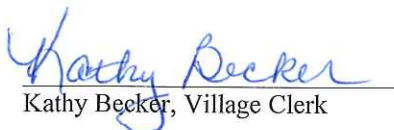
X. OPEN TO THE PUBLIC:

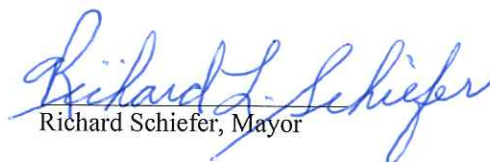
XI. ADJOURNMENT:

- A. Trustee Richeson made motion to adjourn. Trustee Howe seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 7:47: p.m.

The next meeting will be January 5, 2017 at 7:00 pm


Kathy Becker, Village Clerk


Richard Schiefer, Mayor