

**THE ACTIVITY CENTER  
108 N. Douglas  
PRESIDENT AND BOARD OF TRUSTEES  
THURSDAY, APRIL 20, 2017  
REGULAR MEETING MINUTES #17-08**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee George Gavlick
	Village Clerk Kathy Becker	Trustee Guideon Richeson
	Chief Steve Howe	Trustee Chris Tolbert
	Attorney Andy Carruthers	

Absent: Trustee Pattie Beil  
Trustee Bobby Ross

Quorum present

Meeting called to order at 7:00 pm.

**I. APPROVAL OF MINUTES AND AGENDA**

1. Trustee Richeson made a motion to approve the minute's 17-07 for April 6, 2017. Trustee Gavlick seconds the motion. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve agenda 17-08 for April 20, 2017. Trustee Gavlick seconds. Mayor Scheifer would like to add to New Business a donation to the Chamber's Casino Night. Roll call vote, all in favor, motion passed

**II. COMMUNICATIONS:**

**III. OPEN TO PUBLIC:**

1. Randy Capelle stated that he lives at 608 5<sup>th</sup> St, lot 42 and is next to the lift station and that it is 3 feet over onto his property. He is wanted to do yard work and install a fence and can't until this issue is resolved. He wants quick results because right now there is liability there. He has spoken with the Mayor and Trustee Tolbert on this matter and wants everyone on the board aware of the situation. Attorney Carruthers stated that he went to the County records and presented a GIS map of the property in question. He stated that they are not completely accurate and he stated that the property needs to be surveyed. Randy agreed to pay for the survey and Attorney Carruthers stated he will give him names of the few surveying companies.

**IV. HOMECOMING REPORT-** Didn't have a quorum and will reschedule the meeting.

**V. TREASURER REPORT:**

**VI. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Beil not present. Trustee Guideon Richeson reported that St Jacob will host the National Day of Prayer Service on May 4, 2017 12 noon at the Activity Center.

**B. WATER AND SEWER:**

1. Trustee Tolbert wants to remove the generator from the agenda
2. Trustee Tolbert stated he has 1 bid for a water tower inspection and has not heard back from anyone else. Liquid Engineering's bid can inspect and clean the tower without draining it. Trustee Gavlick made a motion to approval Liquid Engineering's bid for \$3,115.00. Trustee Eilers seconds. Roll call vote, all in favor, motion passed.
3. Trustee Tolbert stated that there are a few fire hydrants in town that need to be raised because they are to low and he will be getting bids to raise them.

**C. POLICE:**

1. Chief Howe reported that the weeks of April 6, 2017 – April 20, 2017 they had 4 call for service, 1 motor assist, 3 traffic stops, 1 ordinance complaint, 2 assist other agency and 1 arrests-disorderly conduct.

**D. ORDINANCE AND FINANCE**

1. Trustee Gavlick reported that we had CD #9570 renewal and suggest due to the low interest to cash it in and put it in the Debt Service account for the New Village Hall. Trustee Tolbert seconds. Roll call vote, all in favor, motion passed.
  2. Discussion ensued regarding the solicitation ordinance. If anyone wants to report a solicitor they are to call the Police department.
- E. PUBLIC GROUNDS & BUILDINGS:
1. Trustee Ross was not present. Clerk Becker stated that we were awarded the 2017 Sustainability Grant from the County.
  2. Discussion on bids for remodeling the bathroom and kitchen at the Activity Center. Trustee Ross needs to have a committee meeting.
  3. Discussion ensued on the well house, it is not safe and needs to be inspected. Trustee Ross to get bids for new building and inspection of the concrete.
- F. STREETS AND LANES/MOTOR FUEL TAX:
1. Trustee Richeson reported that he will have information on repairs for Douglas St at the next meeting.

**IV. REPORTS:**

- A. Public Works-Nothing to report-
- B. Engineer Report-Nothing to report.
- C. Village Attorney- Nothing to report.
- D. FOIA request-Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Building Inspector-Nothing to report

**VII. OLD BUSINESS:**

1. Discussion ensued regarding a donation to the Troy, St Jacob, Maryville& Marine Chamber of Commerce Casino Night. Trustee Richeson made a motion to donate \$360 to the Chamber. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$26,523.47 Trustee Richeson seconds. Trustee Richeson questioned the claim from Alert Electric for installing a new 200 amp panel & receptacle on the post at the Activity Center and who authorized it. Clerk Becker to call Alert Electric to find out. Trustee Gavlick revised his motion to pay the claims with the exclusion of the Alert Electric invoice. Roll call vote, all in favor, motion passed.

**X. OPEN TO THE PUBLIC:**

**XI. ADJOURNMENT:**

- A. Trustee Richeson made motion to adjourn. Trustee Gavlick seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 8:06 p.m.

The next meeting will be May 4, 2017 at 7:00 pm

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Kathy Becker, Village Clerk

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Richard Schiefer, Mayor

