

VILLAGE HALL  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, February 15, 2023  
REGULAR MEETING MINUTES #23-04  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present: Mayor Richard Schiefer  
Clerk Kathy Becker  
Nick Timmons  
Trustee Nathan Schmidt  
Trustee George Gavlick  
Trustee Dawn Ross

Absent: Trustee Tim Elliott  
Trustee Guideon Richeson

Quorum present  
Meeting called to order at 6:43 pm

**I. APPROVAL OF AGENDA:**

1. Trustee Ross made a motion to approve the minutes 23-03 for February 1, 2023. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion to approve the agenda for 23-04 for February 15, 2023, and adding the Treasurer report to the agenda. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

**III. TREASURER REPORT:**

Property tax revenues are beginning to dwindle.

Net assets at the end of January \$912,635.06.

Cash is \$1.5 million

For the 10 months that end in January the surplus exceeds \$171K

In the Ordinance and finance fund revenue for permits and licenses was over \$3K.

A major component of that was a franchise fee paid by Hometel and \$700 billing permit for Todd Lindow.

Use tax revenues were \$4881.02.

In the Police fund the deficit is just a little over \$300.

The reason for that is that our salary expenditure is well below normal.

Typically, salary expenditures hover around 9 to \$10,000.

This month they were only 6400.

I want to note that SRO reimbursements were \$4961.13.

For the month of January, the Social Security fund is in the red. It is still in the black for the year to date that will not be the case at the end of the fiscal year.

The IMF fund has a small deficit for the month of January but is in the black for the full 10 months of the fiscal and that will continue to be the case for the rest of the fiscal year.

IN the Debt service fund it was necessary for me to make a year to date adjustment to pick up the interest payment that was made back in November.

#### **IV. OPEN TO PUBLIC:**

#### **V. COMMITTEE:**

##### **A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Schmidt stated the eggs for the Easter egg hunt have been ordered and will be picked up March 1, 2023.

##### **B. WATER AND SEWER:**

1. Trustee Ross stated there is no update on the water tower.
2. Discussion on placement of the fire hydrant on Highway 40. St. Jacob Fire Department would like to be involved with the placement of the hydrant.
3. Discussion on the execution of the easement for the dry hydrant that was approved last meeting with removing the Village from any maintenance of the hydrant. Trustee Gavlick made a motion to approve that Mayor Schiefer sign the easement. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
4. Trustee Ross stated that she sent the bids for the jetter to the county for ARPA money but it was too late, we would not be able to receive funds. Jetter tabled to after the appropriations.
5. Water rate increase discussion ensued as to what they will need to start the process and adding a member to the committee.
6. GIS software & services removed from the agenda. Nick presented a mapping software for water & sewer but will need a IPAD or tablet. Tabled to next meeting.

##### **C. POLICE:**

1. Trustee Elliott was not present.
2. Trustee Gavlick the rehiring of Justin Hewitt will be discussed in closed session.
3. Chief Kukla reported there were not incidents and collected \$182 in fines.

##### **D. ORDINANCE AND FINANCE:**

1. Trustee Gavlick stated that employee raises will be discussed in closed session.
2. Trustee Gavlick made a motion to approve the annual audit proposal from Loy Miller Talley, PC in the of \$8,270. Trustee Schmidt second. Roll call vote, all in favor, motion passed.

##### **E. PUBLIC GROUNDS & BUILDINGS:**

1. Nothing to report.

##### **F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Trustee Richeson was not present. Nothing to report.

#### **VI. REPORTS:**

- A. Village Attorney-Nothing to report.
- B. Engineer Report- Nothing to report.
- C. FOIA request- Nothing to report-
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Public Works-Nick reported that they redid the trailer at a cost of about \$1,200 and looks brand new. He also reported that IDOT will need about 15,000 to 20,000 gallons of water a day for the resurfacing of highway 40.

#### **VII. OLD BUSINESS:**

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$36,890.90. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

**X. OPEN TO PUBLIC:**

**XI. CLOSED SESSION:**

- A. Trustee Gavlick made a motion to into Closed Session for the purpose of discussion the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation. Trustee Ross second. Voice call vote all in favor, motion passed.

**XII. OPEN SESSION:**


- A. Trustee Gavlick made a motion to rehire Justin Hewitt as the SRO and police officer, insurance effective immediately, vacation time to start as a new hire and start date as of tomorrow February 16, 2023, at the rate of \$22.00 per hour. Trustee Schmidt seconds. Roll call vote, 2 ayes and Trustee Ross a nay, motion passed.

**XIII. ADJOURNMENT:**

- A. Trustee Ross made a motion to adjourn. Trustee Gavlick seconds. Voice call vote, all in favor, motion passed.

Meeting adjourned 7:49 p.m.

  
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Kathy Becker

  
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Richard L. Schiefer