

**VILLAGE OF ST. JACOB
213 N. DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES**

**REGULAR MEETING
AGENDA #13-25
THURSDAY, DECEMBER 5, 7:30 PM**

- I. CALL TO ORDER**
 - PLEDGE OF ALLEGIANCE**
 - ROLL CALL**
 - DETERMINATION IF QUORUM IS PRESENT**

- II. APPROVAL OF MINUTES AND AGENDA:**
 - A. Approval of Minutes #13-24 for November 21, 2013
 - B. Approval of Agenda #13-25 for December 5, 2013

- III. COMMUNICATIONS: Annual audit report. Discussion and final action.**

- IV. OPEN TO THE PUBLIC:**

Anyone wishing to address the President and Village Board on any subject may do so at this time. Please come forward and give your name. Time Limit: 4 minutes.

- V. COMMITTEES:**
 - A. COMMUNITY DEVELOPMENT/HEALTH--George Gavlick (CHAIR), Christopher Tolbert, Jeni Zahn
 - Updates on Christmas in the Village December 6. Discussion and final action.
 - ADA Evaluation and Transition Plan/Illinois Accessibility Code. Discussion.
 - B. WATER AND SEWER--Bobby Ross (CHAIR), Jeni Zahn, Christopher Tolbert
 - Replacement/repair of water tower. Discussion.
 - Update on new aeration system. Discussion and final action.
 - Replacement of air pump at sewer plant. Discussion and final action.
 - C. POLICE--Pattie Beil (CHAIR), Matthew Muzzey, Bobby RosS
 - Secure evidence cabinet. Discussion.
 - Status of Police personnel.
 - D. ORDINANCE AND FINANCE--Jeni Zahn (CHAIR), Matthew Muzzey, George Gavlick
 - Forensic Audit. Discussion and final action.
 - Employee yearly raises. Discussion and final action.
 - Employee Christmas bonus. Discussion and final action.
 - Repeal current Gaming Ordinance 21-3-16. Discussion and final action.
 - Updating employee handbook policies-Discussion and final action.
 - A. Social Network Policy.
 - B. Computer & Internet Policy.
 - C. An Ordinance Regulating the Political Activities of, and Solicitation and Acceptance of Gifts by, the Officers and Employees of the Village of St. Jacob, Illinois.
 - D. Identity Protection Policy.
 - E. Policy Prohibiting Harassment & Discrimination.
 - F. Village of St. Jacob investment Policy.
 - G. Drug & Alcohol Policy.

- 2013 Tax Levy-Discussion and final action.
- Rain suits for city workers. Discussion and final action.
- Water conference for training in Effingham for Tim and Shawn. Discussion and final action.

E. PUBLIC GROUNDS & BUILDINGS--Christopher Tolbert (CHAIR), George Gavlick, Bobby Ross

- Fire Alarm Control Panel Discussion and final action.

F. STREETS AND LANES/MOTOR FUEL TAX--Matthew Muzzey (CHAIR), Pattie Beil, Christopher Tolbert

- Update on street sign grant update. Discussion and final action.
- Status of Napoleon & 6th Street ground work. Discussion and final action.
- Replacement of street name signs. Discussion and final action.
- Old tractor update. Discussion and final action.

VI. REPORTS:

A. Public Works Superintendent Report

B. Engineer's report

C. Village Attorney-Facebook Accounts

D. FOIA-update

E. Homecoming-Committee member appointment.

F. Planning Commission

G. Zoning Board-Notice of Public Hearing requesting a variance to the St Jacob Zoning Ordinance Sect. 40-3-11.

VII. OLD BUSINESS

VIII. NEW BUSINESS:

IX. CLAIMS:

A. Claims Grand Total \$_____

1. Approval and payment of bills

X. OPEN TO THE PUBLIC:

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**XIII. DATE OF NEXT MEETING—December 19, 2013
CALL FOR ADJOURNMENT**

Posted: _____ am pm December ____, 2013

By _____