

**VILLAGE OF ST. JACOB**  
**The Activity Center**  
**108 N. Douglas**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**THURSDAY, MARCH 19, 2015**  
**REGULAR MEETING MINUTES #15-06**

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee George Gavlick
	Village Clerk Kathy Becker	Trustee Bobby Ross
	Superintendent Shawn Fohne	Trustee Jeni Zahn
	Captain Jeff Souders	Trustee Guideon Richeson

Absent: Trustee Chris Tolbert  
Trustee Pattie Beil

Quorum present.

Meeting called to order at 7:00 pm.

**I. APPROVAL OF MINUTES AND AGENDA:**

- A. Trustee Richeson moved to approve the minute's #15-05 for March 5, 2015. Trustee Ross seconds the motion. Roll call vote, all in favor, motion carried.
- B. Trustee Ross made motion to approve agenda #15-06 March 19, 2015. Trustee Richeson seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

**III. OPEN TO PUBLIC:** Michael Faulk addresses the board stating he was attending the Village Board meeting as a requirement for his Citizenship Merit Badge.

**IV. HOMECOMING REPORT:**

**V. TREASURER REPORT:**

**VI. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Trustee Gavlick reported that the Pep Grant was denied.

**B. WATER AND SEWER:**

1. Shawn reported that there are 2 sewer lines that are deteriorating and getting bids on relining and also for replacement. Bob Massa suggested a couple different companies to get quotes from.

**C. POLICE:**

1. Captain Souders reported that there have been several reports filed regarding IRS fraud cases for income tax within the Village. Discussion ensued regarding the old Police car and removing all the equipment from it. Trustee Gavlick made a motion to approve the decommission of the equipment from the old Police car. Trustee Richeson second. Roll call vote, all in favor, motion passed.

**D. ORDINANCE AND FINANCE:**

1. Discussion ensued regarding the employee annual raises. Trustee Gavlick will forward example of evaluation forms for the Village use.
2. Bob Massa explained the Sustainability Program Fund Grant and stated that the Village had not applied for one since 1990 and we should score high in the approval of the \$15,000.00 grant and the Village will have to meet at least 25% max. of \$5,000. Trustee Ross made a

motion to approve the Resolution to Apply for the Sustainability Program Funds. Trustee Zahn second. Roll call vote, all in favor, motion passed.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Discussion ensued regarding the removal of a tree at the Mill Pond. Shawn received 2 bids and recommended staying with local company D&D for \$375.

**F. STREETS AND LANES/MOTOR FUEL TAX:**

1. Nothing to report.

**IV. REPORTS:**

- A. Public Works Superintendent Report- Shawn reported that there are electrical issues with the white public works truck and will have to go into the shop. They have read meters this week and been working on patching the streets.
- B. Village Attorney-Nothing to report.
- C. FOIA request- 1 FOIA reported.
- D. Planning Commission-
- E. Engineer Report-Bob Massa reported that the opening of the bids for the material letting regarding the MFT oiling and chipping will be April 7<sup>th</sup> @ 10:00am.
- F. Zoning Board-

**VII. OLD BUSINESS:**

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

- A. Trustee Zahn made a motion to approve the claims in the amount of \$23,999.50. Trustee Ross second. Roll call vote, all in favor, motion carried.

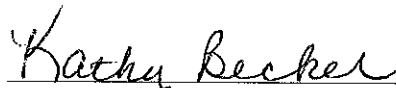
**X. OPEN TO THE PUBLIC:**

**XI. ADJOURNMENT:**

- A. Trustee Ross made motion to adjourn. Trustee Richeson seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned at 7:35 pm

The next meeting will be April 2, 2015 at 7:00 pm

  
Kathy Becker, Village Clerk

  
Richard Schiefer, Mayor