

**VILLAGE HALL
213 N DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES
WEDNESDAY, SEPTEMBER 6, 2023
REGULAR MEETING MINUTES #23-17
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present: Mayor Richard Schiefer
Kathy Becker
Trustee Nathan Schmidt
Trustee George Gavlick
Trustee Guideon Richeson
Trustee Curtis Kinnick

Absent: Trustee Tim Elliott
Trustee Dawn Ross

Quorum present
Meeting called to order at 6:30 pm

I. APPROVAL OF AGENDA:

1. Trustee Richeson made a motion to approve minutes 23-16 for August 16, 2023. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
2. Trustee Richeson made a motion to approve the agenda for 23-17 for September 6, 2023. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

III. TO THE PUBLIC:

IV. TREASURER REPORT:

July report:

The cash balance is \$1.425 M. In July of 2022 it was less than \$1.3 M. After mortgage there are almost \$900 K in net assets

In the Month of July there is a surplus of \$52K. The only fund under water is the audit fund.

For the first four months of the fiscal there is a deficit of \$103K

Our Ord & Fin fund is robust. It has the fewest expenditures, \$37 K to date, most of the property taxes, and it receives several other sources of revenue. The police's July deficit is almost \$7. The year-to-date deficit is over \$39. There was a small miscellaneous income item of \$750, which were tow releases.

The audit fund has a deficit because the Village paid the annual bill from auditor. The fund will recover and remain in the black for the remainder of the fiscal year. The amount of the bill was \$82 hundred which is fifteen percent increase over last year.

Regarding the allocation of cash in the checking account: \$139 K is allocated to the general fund and over \$794K is allocated to the water fund.

VI. COMMITTEE:

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Trustee Kinnick stated that the homecoming profited \$5407.90 and that the St Jacob Lions will be donating an additional \$2,000 from the bingo and big wheel.

B. WATER AND SEWER:

1. Trustee Ross was not present.
2. Trustee Gavlick had nothing to report on the water tower.
3. Trust Gavlick reported that they had a committee meeting, and the committee is suggesting the purchase of new electronic read meters. Trust Gavlick made a motion to approve the purchase of new meters from Core & Main not to exceed \$360,000 and the funds will be from the water fund and the ARPA money. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

C. POLICE:

1. Trustee Elliott was not present.
2. Chief Kukla reported that they issued 11 tickets and collected \$1,162 in fines.

D. ORDINANCE AND FINANCE:

1. Investment strategies for surplus cash was tabled to next meeting.
2. Intergovernmental agreement tabled to next meeting.
3. Ken Loy with Loy Miller Talley, PC presented the annual 2022-2023 fiscal end year audit to the board. A copy of the audit is available on the village website. Trustee Richeson made a motion to approve the audit. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
4. Discussion ensued on items from the old shed that are not being used. The little old boat will be scraped, the water trailer and tank and the small trailer will go out for bid.

E. PUBLIC GROUNDS & BUILDINGS:

1. Trustee Schmidt had nothing to report.

F. STREETS AND LANES/MOTOR FUEL TAX:

1. Trustee Richeson stated still waiting for bids on the purchase of a new skidster.

V. REPORTS:

- A. Village Attorney- Nothing to report.
- B. Engineer Report- Nothing to report.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Mayor spoke with Keith Frey regarding some derelict cars around town.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Public Works- Nick reported that the jetter was delivered and they used it today along with the camera. The sewer smoking is done and there were 42 violations, he talked to about 20 of the residents and they will be correcting the problems. Some of the curbing on Douglas needs to be repaired. A company that was boring on Ellis Rd hit a service line and they had to repair and install a new service; the Village is billing the boring company for the repair and labor.

V. OLD BUSINESS:

VI. NEW BUSINESS:

VII. CLAIMS:

- A. Trustee Richeson made a motion to approve the claims in the amount of \$143,303.16. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

IX. OPEN TO PUBLIC:

XII. ADJOURNMENT:

- A. Trustee Richeson made a motion to adjourn. Trustee Gavlick seconds. Voice call vote, all in favor, motion passed.

Meeting adjourned 7:30 p.m.

Kathy Becker

Richard L. Schiefer

