VILLAGE HALL 213 N DOUGLAS

PRESIDENT AND BOARD OF TRUSTEES WEDNESDAY, FEBRUARY 7, 2024

REGULAR MEETING MINUTES #24-03

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Present: Mayor Richard Schiefer Trustee Nathan Schmidt

Kathy Becker Trustee George Gavlick
Chief Kukla Trustee Curtis Kinnick
Trustee Dawn Ross

Absent: Trustee Tim Elliott

Trustee Guideon Richson

Quorum present

Meeting called to order at 6:30 pm

I. APPROVAL OF AGENDA:

- 1. Trustee Schmidt made a motion to approve minutes 24-02 for January 17, 2024. Trustee Kinnick seconds. Roll call vote, all in favor, motion passed.
- 2. Trustee Schmidt made a motion to approve the agenda for 24-03 for February 7, 2023. Trustee Kinnick seconds. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

1. Mayor Schiefer appointed Kayla Timmons and Alli Henderson to the 2024 homecoming committee meeting. Trustee Gavlick made a motion to approve the appointment. Trustee Kinnick seconds. Roll call vote, all in favor, motion passed.

III. TO THE PUBLIC

IV. TREASURER:

<u>December</u>

Net assets are \$800,000. Total cash is 1.3 million. For the month of December there is a deficit of \$118,000. All funds other than water or in the black. For the nine months that end in December there is a deficit. The funds with deficit balances are the debt service fund comma motor fuel tax comma and the sewer fund. The deficit in the water fund was close by an expenditure for meters and software that totaled approximately \$166,000. It is worth noting that the deficits are nothing to be concerned about. This is not an ongoing situation and there has been more than enough cash to cover the expenditures that were necessary to provide services to the citizens of the village.

V. COMMITTEE:

A. COMMUNITY DEVELOPMENT/HEALTH:

- 1. Trustee Kinnick reported that the Easter Egg hunt will be March 24, 2024 and held at the St Jacob Park.
- 2. Trustee Schmidt reported that they have the rides, bands and ice secured for this year. They will be doing food trucks this year instead of a food tent.

B. WATER AND SEWER:

- 1. Trustee Ross had nothing to report on the water tower.
- 2. Trustee Ross to contact Attorney James Craney regarding the ordinance on the new water meter lids.
- 3. Trustee Ross reported that Visu-Sewer will be relining the sewer line on Marine road tomorrow and will be done by noon.

C. POLICE:

- 1. Trustee Elliott was not present.
- 2. Chief Kukla reported that they had no incidents, issued 15 tickets.
- 3. Trustee Schmidt made a motion to approve Officer Hewitt to attend the DARE course in Indiana and the lodging not to exceed \$4000. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

D. ORDINANCE AND FINANCE:

- 1. Trustee Gavlick made a motion to approve Loy Talley and Miller 2024 audit proposal in the amount of \$9,510. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
- E. PUBLIC GROUNDS & BUILDINGS:
 - 1. Trustee Schmidt had nothing to report.
- F. STREETS AND LANES/MOTOR FUEL TAX:
 - 1. Trustee Richeson was not present.

V. REPORTS:

- A. Village Attorney- Nothing to report.
- B. Engineer Report- Nothing to report.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer-Nothing to report.
- G. Public Works- Nick report that they installed the new meters at the West Glen apartments. They received the oil and chip schedule from Bob Massa, but they are going to review and cut it back.

They are working on the stands and tables for the homecoming, everything is going to be repainted.

They cleaned out the sump drain and extended it down to Jacob St. from the Village Hall.

VI. OLD BUSINESS:

VII. NEW BUSINESS:

Mayor Schiefer stated that he and Nick had a meeting with CDI regarding mapping program for the utility systems. Will have more to report later

VIII. CLAIMS:

A. Trustee Gavlick made a motion to approve the claims in the amount of \$32,925.81. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

IX. OPEN TO PUBLIC:

X. ADJOURNMENT:

A. Trustee Gavlick made a motion to adjourn. Trustee Schmidt seconds. Voice call vote, all in favor, motion passed.

Meeting adjourned 7:00 p.m.

Markey Bloker Kathy Becker Kichard This Like few Richard L. Schiefer