

**VILLAGE HALL
213 N DOUGLAS
PRESIDENT AND BOARD OF TRUSTEES
WEDNESDAY, JULY 16, 2025
REGULAR MEETING MINUTES #25-15
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer	Trustee Derek Ashoff
	Clerk Kathy Becker	Trustee Guideon Richeson
	Trustee George Gavlick	Trustee Nick Timmons
	Trustee Dawn Ross	Trustee Nathan Schmidt

Absent:
Quorum present
Meeting called to order at 6:30 pm

I. APPROVAL OF AGENDA:

1. Trustee Richeson made a motion to approve minutes 25-14 for July 2, 2025. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed
2. Trustee Richeson made a motion to approve the agenda 25-15 for July 16th. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.

II. COMMUNICATIONS:

1. Ken Loy with Loy Miller Talley, PC presented the 2024-2025 annual fiscal audit to the board. A copy of the complete audit is posted on the St. Jacob website page.

III. OPEN TO PUBLIC:

1. Diane Prokopf addressed the board regarding with concern pertaining to fireworks that were shot off late into the night and nothing being done about it and the fact that a person involved was a board member.

IV. COMMITTEES:

A. COMMUNITY DEVELOPMENT/HEALTH:

1. Trustee Schmidt reported that homecoming is this weekend and is hoping for good weather and no rain.

B. WATER AND SEWER:

1. Trustee Gavlick reported that the Village was approved for the sewer lining project loan with a \$187,000 in loan forgiveness.
2. EJ reported that there was a sewer line main break on Marine Road, he stated that IDOT sent out a crew to jet the line and Kamadulski Excavating was working on repairing it and should be completed tomorrow.

C. POLICE:

1. Trustee Ashoff had nothing to report.

D. ORDINANCE AND FINANCE:

1. Trustee Ross asks that the Solicitor license/Interstate commerce clause be removed from the agenda.

E. PUBLIC GROUNDS & BUILDINGS:

1. Trustee Richeson made a motion to approve payment #1 for container-based restrooms for the Mill Pond in the amount of 32,248.50 to Tardis Structures. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed. The funds will be reimbursed from a MEPRD and Pep grants once the project is completed.

2. Trustee Richeson made a motion to approve authorizing Bob Massa/Juneau & Associates to proceed with the availability of grants for replacing the Pavilion at the Mill Pond. Trustee Schmidt seconds. Roll call vote, all in favor, motion passed.
3. Trustee Richeson made a motion to approve Bob Massa/ Juneau to proceed with the separate bids processes for quotes for the installation of the restroom facilities. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.
4. Discussion ensued regarding additional parking area at the Activity center on the kitchen side of the property.
5. Trustee Richeson made a motion to approve the Leaps of Love/ Childhood Cancer organization donation for a park bench. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.
6. Trustee Richeson made a motion to approve the ADA inspections of all the Village properties. Trustee Gavlick seconds. Roll call vote, all in favor, motion passed.

F. STREETS AND LANES/MOTOR FUEL TAX:

1. Trustee Timmons reported that Bob Massa submitted the latest oil & chip schedule. DeLaurent to schedule everything.
2. Trustee Timmons reported that the Madison County Hazard emergency

VII. REPORTS:

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Nothing to report.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Nothing to report.
- E. Planning Commission-Nothing to report.
- F. Zoning Officer- Nothing to report.
- G. Public Works- EJ reported that they have been cleaning the streets and getting everything ready for homecoming.

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

X. CLAIMS:

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$21,119.62. Trustee Ross seconds. Roll call vote, all in favor, motion passed.

XI. OPEN TO PUBLIC

XII. CLOSED SESSION


Trustee Richeson made a motion to go into Closed Session for the purpose of discussion the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. (5 ILCS 120/2© 1) and pending litigation. Trustee Ashoff second. Voice call vote all in favor, motion passed.

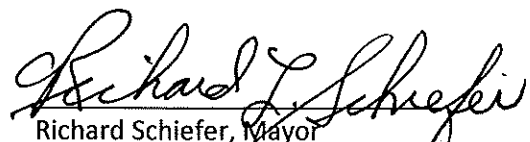
XIII. OPEN SESSION: No action taken.

XIV. ADJOURNMENT:

- A. Trustee Gavlick made a motion to adjourn. Trustee Richeson seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned 7:31p.m.


Kathy Becker, Clerk


Richard Schiefer, Mayor