

**VILLAGE HALL  
213 N DOUGLAS  
PRESIDENT AND BOARD OF TRUSTEES  
WEDNESDAY, FEBRUARY 4, 2026  
REGULAR MEETING MINUTES #26-03  
CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Present	Mayor Richard Schiefer Clerk Kathy Becker	Trustee Dawn Ross Trustee Nick Timmons Trustee George Gavlick Trustee Derek Ashoff
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Absent:

Quorum present

Meeting called to order at 6:30 pm

**I. APPROVAL OF AGENDA:**

1. Trustee Ashoff made a motion to approve minutes 26-02 for January 21, 2026. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion to approve the agenda 26-03 for February 4, 2026. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed.

**II. COMMUNICATIONS:**

1. Mayor Schiefer appointed Brandon Ponce as a trustee for the board. Trustee Gavlick made a motion to approve. Trustee Ashoff second. Discussion ensued, Trustee Gavlick asked if he had resigned from the park board and Trustee Timmons asked what he thought he could bring to the board as a trustee. Brandon stated that yes, he had resigned from the park board and that he has a lot of knowledge and has been on other boards. Roll call vote, all in favor, motion passed.
2. Mayor Schiefer swore Brandon Ponce in as Trustee.
3. Resignation letter from Damain Feeny presented to the board.

**III. OPEN TO PUBLIC:**

1. Herb Bagley addressed the board stating that he received an invoice from the Village for a fire hydrant rebuild. He stated he knocked the hydrant over by mistake and went to the office and let them know. He does not believe he should have to pay it all.

**IV. TREASURER REPORT:**

**V. COMMITTEES:**

**A. COMMUNITY DEVELOPMENT/HEALTH:**

1. Mayor Schiefer appointed Kayla Timmons, Nick Timmons, Marianne Marshall, Derek Ashoff, Mike Nungessor and Zach Heidrich as homecoming committee members. Trustee Gavlick made a motion to approve the appointments. Trustee Ross seconds. Roll call vote, all in favor, motion passed.
2. Mayor Schiefer asked the board to think about the easter egg hunt.

**B. WATER AND SEWER:**

1. Trustee Gavlick made a motion to approve Visu-Sewer of Missouri, LLC application for payment in the amount of \$16,246.57. Trustee Timmons seconds. Roll call vote, all in favor, motion passed.
2. Trustee Gavlick made a motion to approve the request for loan disbursement from the IEPA in the amount of \$17,582.57. Trustee Ashoff seconds. Roll call vote, all in favor, motion passed. Bob Massa stated that Visu-Sewer has already completed 21,000 ft of cleaning of the sewer lines.
3. Discussion ensued regarding the fire hydrant on rebuild. EJ stated that they had to rebuild the hydrant and that they had a total of 6 hours of labor for 2 man hours and the rebuild kit. This issue will be added to the next agenda.

**C. POLICE:**

1. Trustee Ashoff stated that he reached out to former Chief Gary Kukla and another Chief about the issue of having to have a police chief, they both stated no that it is not mandatory. Discussion

ensued. Trustee Ponce, who is also a Deputy Chief of police, stated the same, he explained the mandatory training regarding the new safety act laws.

2. Attorney Craney presented the ordinance amending chapter 30 regarding the public safety with the changes of removing shall to may have a police chief and adding a ranking system. Trustee Gavlick made a motion to approve Ordinance 26-642. Trustee Ross seconds Roll call vote, all in favor, motion passed.

**D. ORDINANCE AND FINANCE:**

1. Trustee Ross had nothing to report.

**E. PUBLIC GROUNDS & BUILDINGS:**

1. Trustee Ashoff had nothing to report.
2. Trustee Timmons stated that the pep grant will be \$49,700 this year.

**F. STREETS AND LANES/MOTOR FUEL TAX**

1. Trustee Timmons stated that the Eastwest-Gateway did not classify Douglas St for the STP grant.
2. Trustee Timmons stated that County board member Bobby Ross stated that the Village was approved for the Madison County Environmental matching grant.

**VI. REPORTS:**

- A. Engineer Report-Nothing to report.
- B. Village Attorney-Attorney Craney stated that he has been appointed as a member on the IML board.
- C. FOIA request- Nothing to report.
- D. Building Inspector- Nothing to report
- E. Planning Commission-Nothing to report.
- F. Zoning Officer- Nothing to report.
- G. Public Works- EJ reported that the snowstorm was a big part of their last week and a half, and they have been cleaning the truck and all the snow equipment since the snow. He presented an update on a map of Visu-Sewer progress on the sewer cleaning.

**VII. OLD BUSINESS:**

**VIII. NEW BUSINESS:**

**IX. CLAIMS:**

- A. Trustee Gavlick made a motion to approve the claims in the amount of \$36,556.26 Trustee Timmons seconds. Roll call vote, all in favor, motion passed.

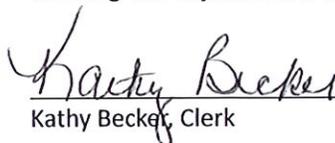
**X. OPEN TO PUBLIC:**

Bob Hubbard introduced himself to the board and stated that he will be running for Madison County board district 4 this fall.

**XI. ADJOURNMENT:**

- A. Trustee Gavlick made a motion to adjourn. Trustee Ashoff seconds. Voice call vote, all in favor, motion passed.

Meeting was adjourned at 7:26 p.m.

  
Kathy Becker, Clerk

  
Richard L. Schiefer, Mayor